

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday April 30, 2021
Virtual Via ZOOM

I. Opening Procedures

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 1:36p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

B. Adoption of Agenda

Moved by Marlo Hartsuyker Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker	x			

C. Pledge of Allegiance

D. Roll Call
Board Members

	Present	Absent
Jeanne Adams	_____	_____x_____
Regina Carver	_____x_____	_____
Talya Drescher	_____x_____	_____
Marlo Hartsuyker	_____x_____	_____
Brian Sevier	_____x_____	_____
Jesus Torres	_____x_____	_____
Lindsay Walker	_____x_____	_____

Administration

Charmon Evans	_____x_____	_____
Darlene Hale	_____x_____	_____
Veronica Solorzano	_____	_____x_____

E. Public Comments

No emails
No Public Comment

F. Directors Reports

Charmon started with an enrollment update. We currently have 679 K-8 with 470 Hybrid and 209 Full Distance. We now have more flexibility on playground, swings are open! We have been very strict with masks and crossing cohorts. Shout out to the campus supervisors! We will start state testing on Wednesday, May 12th. Third-eighth grade students will test for three consecutive weeks, full distance. A big thank you to Regina for her advice to check with PVSD before we purchased new furniture. With the bond money we are getting student desks, chairs, tables, new carpet for all classrooms and our black top will be resurface. Darlene stated that UPCS won the SumDog Competition.

G. Board Reports, Correspondence, and Communications

None

H. Advisory and Auxiliary Reports

1. School Site Council

Met this week, a lot of conversation about next year. A parent suggested a Fun Day, for Kindergarteners and new students to visit the campus and learn about their school. Great idea, we are looking at 3 days in early August.

2. ELAC

Meeting next week.

3. Parent, Teacher, Student Association

Teacher/Staff Appreciation next week. Voted to purchase t-shirts for 8th grade students.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the March 26, 2021 Regular Board Meeting

2. IRS Form 990

Moved by Jesus Torres Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the March Financials

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the March financials and Funding Updates. Lisa went over all handouts. A short discussion followed.

Moved by Lindsay Walker Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

2. Topic/Agenda Item: Review and Approval of the updated Fiscal Policies and Procedures Policy #307

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the updated Fiscal policy. A short discussion followed.

Moved by Jesus Torres Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item:** Review and Approval of contract engagement with Meg. -online Language Program

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals:

Director's Recommendation: The Executive Director recommends approval of the contract engagement with Meg. -online Language Program. One of our dual teachers has a long-term sub that does not speak Spanish. We went out looking for another program to provide Spanish to the classroom. This company is offering a fair price for the rest of the year. A short discussion followed.

Moved by Brian Sevier Seconded by Marlo Hartsuyker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item: LCAP/ELO, Expanded Learning Opportunity Grant/IPI, In Person Instructional Grant Update Update**

Personnel Involved: Charmon Evans

UPCS will be receiving more Federal monies for Title I, II, III, IV students and more coming from the state.

5. **Topic/Agenda Item: Audit Committee Update**

Personnel Involved: Charmon Evans

The committee has decided to send letters to other firms, letters will go out next week.

6. Topic/Agenda Item: Nominating Committee Update

Personnel Involved: Charmon Evans

Discussion regarding the board, diverse, men and women, diversity. We currently have two community positions open, looking to fill with the spots by August. Suggestions should be submitted to Charmon.

IV. Board of Directors Announcements/Remarks

Brian wanted to thank Charmon for allowing Channel Islands University to use the parking lot for a pinning ceremony on Sunday, May 23rd.

**V. Future Agenda Items: Next Meeting, May 27, 2021, 5:30-7:00
Eighth grade promotion ceremony, more information to follow.**

VI. Adjournment: 3:05 p.m.